

### VGN SFOWA ELECTION : APPOINTMENT & RULE BOOK OF POLLING

#### AGENTS

04:2021

#### RULE BOOK OF POLLING AGENTS ( ELECTION 2021)

##### I. Role of Polling Agents

1. The polling agents play a very important role in the actual conduct of the poll, which is the most vital part of the entire Election Process. The Task of the Election Officer and the Volunteers at the polling station will be made easy and smooth ,if the polling agents discharge their duties with a spirit of co-operation.
2. The polling agents need to take part in the mock poll and satisfy themselves with the Election Process.
3. The Polling agents need to arrive at the polling station at least One Hour before the commencement of the Election i.e 8 am on 21.03.2021. He/She is required to produce before the EO ,his appointment letter completed in all respects. **The Venue of the Election is Multipurpose Hall 1 ,Club Stafford.**
4. The polling agents who has been admitted into the polling station will be given Entry Pass/Badges by the EO, on the authority of which he can come in and go out of the polling station as and when necessary. The polling agent shall display that Entry Pass on his/her body during his/her presence on the polling station. He/She cannot wear any other badge/symbol, within the polling station or 100 meters thereof.
5. The Polling agents are not allowed to carry or use cellular phones, cordless phones ,wireless sets etc ,in the 100 meter perimeter of the Polling stations described as the "Polling Station Neighbourhood" and within the polling booth. Volunteers ,Security Personnel, Election Officer will however be allowed to carry their mobile phone kept in silent mode.
6. The Polling agents should be in the seats provided and should not unnecessarily move inside polling station.

##### II. Qualifications of Polling Agent

1. Anybody can be a Polling Agent, who knows the neighbourhood well so that he can be of assistance in preventing impersonation at election. Candidates can also be the Polling Agent of Himself/herself.

### **III. Number of Polling Agents**

Every contesting candidate is entitled to appoint one polling agent. **However ,considering the COVID pandemic, if the candidates are contesting in a team, are requested to send 3 Polling agents for the team.** No reliever is allowed in this election, seeing the COVID Pandemic Protocols.

### **IV. Materials for Polling Agents**

Polling agents should provide himself/herself with the following items when he/she come at the polling station.

1. Letter of appointment.
2. A copy of latest electoral/member roll
3. Pen, paper and pencil.
4. Mask ,sanitizer .

The Polling Agent is allowed to carry his/her copy of electoral Rolls inside the polling station and make tick marks whenever voters cast their vote. However, it is clarified that under no circumstances ,Polling agents will be permitted to carry the electoral roll/Members list outside the polling station during the course of the polling and till the polling is closed. Under no circumstances, the polling agent can be allowed to send slips outside indicating the serial number of voters who have voted or not voted.

### **V. Letter of Appointment of Polling Agents**

**Candidates/ Team of Candidates need to bring their polling agents, with filled up FORM B , attached herewith, on the dates 12.03.2021 & 13.03.2021 from 7.15pm to 8.30 pm at the election office. All are requested to call and come.**

**Date : 09.03.2021**

**Sd/-**

**Election Officer**